

How to send us your sponsorship money

When your **Readathon** has finished, please detach and complete the orange sponsorship money form below and paperclip it to your cheque(s).

- 1 Place the form and cheque(s) in the envelope marked 'Sponsorship money' (you'll find it in the back of this folder).
- 2 Place the sponsorship money envelope along with all the completed sponsorship cards inside the mailing envelope provided.
- 3 Put it in the post (no stamp required). Use the spare blue form and envelope to make a further payment if any sponsorship money comes in late – don't worry, we'll send you an updated certificate and book voucher.

Allow us four weeks to send you a receipt, your free books voucher*, a certificate and testimonial celebrating the amount you have raised. Use the certificate in this binder to copy and give out to participating students – or download it from our website.

*If you would rather donate your books to children in hospital, please tick the box – thank you.

Please make all cheques payable to **Readathon**. Do not send cash.

It is important that you send us the children's completed sponsorship cards so that we can claim Gift Aid on the donations – last year it helped us to raise an extra £46,154.



EXTRA SPONSORSHIP MONEY FORM

Date:

Name of **Readathon** organiser:

School:

Address:

Postcode:

Email:



Total enclosed:
£ _____

If you'd prefer to donate your free books to children in hospital, please tick this box

Please attach to your cheque/s and send to Readathon, Freepost RSSA-XLTA-XBSY, Nailsworth Mills, Nailsworth, Glos, GL6 0BS

FOR OFFICE USE ONLY:

..... SC £ # PC £ # CF £ BK £ IP £



MAIN SPONSORSHIP MONEY FORM

Date:

Name of **Readathon** organiser:

School:

Address:

Postcode:

Email:



Total enclosed:
£ _____

If you'd prefer to donate your free books to children in hospital, please tick this box

Please attach to your cheque/s and place in the envelope marked 'Sponsorship Money'.

FOR OFFICE USE ONLY:

..... SC £ # PC £ # CF £ BK £ IP £